SOBA BOARD MEETING AND BUDGET MEETING (via teleconference)
December 11, 2013

ACTION ITEMS:

- President Belleque called the meeting to order.
- Board Meeting Minutes from November 12th meeting (via teleconference) were approved by the board.
- SOBA’s CD was renewed in June 2013 for a period of 18 months at a rate of .62%
- Bernice will do a stock count of SOBA brochures on hand
- Bernice will follow up with Charles Meredith (Alabama) on printing SOBA’s business cards
- James will do some preliminary investigation on what’s involved in getting SOBA incorporated, and the board will discuss this in more detail at their face to face meeting in Denver in March.
- Membership renewal notices will be sent to SOBA members before the end of December. Follow up needed with the states below to determine if they will be joining SOBA:
  - Louisiana
  - Indiana
  - Colorado
  - Alaska
  **NOTE**: James and Janine will work with Bernice on these prospects
- Bernice will add Portland attendees to SOBA’s List Serv database
- The board discussed the FY-14 budget, and a budget was established for FY-14. A motion to approve this was made, seconded and passed. This will be shared with Tom Jones (host of SOBA’s 2014 conference) to confirm that conference 2014 numbers are viable.
- NEXT MEETING: Tuesday January 14th – 12:30pm EST – for a duration of 2.5 hours
- A motion to adjourn was made, seconded and passed.